

CONFIDENTIAL

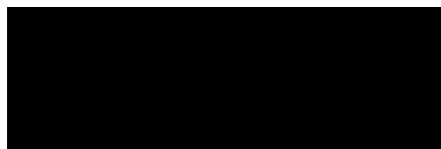
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DDO/TRO 75/19
6 June 1975


MEMORANDUM FOR: All DDO Division and Staff Chiefs
SUBJECT : Special Briefing for Department of
State, 25 June 1975

1. The second special briefing for Department of State officers will take place in the CIA Auditorium on 25 June 1975. The program will consist of briefings by the four Deputy Directors with a special presentation by Soviet/East European and East Asia Divisions. The DCI will end the program with a few concluding remarks. Preliminary indications are that a large number of Department officers are planning to attend. There will be special exhibits mounted by NPIC and OTS. In order to make this program a success and to take advantage of the many personal friendships between DDO and Department officers, it is suggested that DDO officers inform their Department contacts about the briefing. It also would be useful if DDO officers could invite their Department friends to lunch that day as that would personalize the briefing. A final program will be circulated in the near future.

2. It is suggested this notice be given wide circulation. Further information can be secured from the DDO Training Officer, Room 3C43, extension 7327.



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cc: SA/OT


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DDO/TRO 75/20
6 June 1975

MEMORANDUM FOR: All DDO Training Officers
SUBJECT : Meeting of DDO Training Officers
19 June 1975

The sixth DDO Training Officers meeting will be held on 19 June 1975 at 1100-1200 hours in Room 2E62. Mr. [REDACTED] will brief us on the new format of the Introduction to Operations Course (formerly known as Operations Familiarization Course). General discussions will be held on increased training by OTS and on the future of training for our clerical/secretarial personnel. As usual, the meeting will be open to discussions of items of general interest. Training officers and training assistants are cordially invited.

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cc: SA/OT